CLIFTON PUBLIC LIBRARY
AGENDA

BOARD OF TRUSTEES MEETING
February 20, 2019
7:00pm

FLAG SALUTE – MEDITATION

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT (SUNSHINE LAW)

ROLL CALL

BOARD REORGANIZATION

MINUTES

1. Board meeting – January 2019
2. Executive session – January 2019

PUBLIC COMMENT

DIRECTOR'S REPORT

CORRESPONDENCE

- Letters of acknowledgment regarding our support of statewide delivery services

COMMITTEE REPORTS

Building and Property Committee

-

Personnel Committee

- Recommendation to hire Library Assistant
- Rejection of job offer
- Recommendation to hire Library Associate
- Upcoming minimum wage increase

Planning and Policy Committee

-

Technology Committee

-

Fundraising Committee

-

Finance Committee

- Treasurer's Report
- Investor's Bank CD update

UNFINISHED BUSINESS

- PSE&G Main Library Direct Install project update
- Website development update

NEW BUSINESS

- 2019-2020 Board meeting schedule
- HVAC annual maintenance contract
- PSE&G Allwood Branch Direct Install revised proposal
- Strategic Plan

CONSENT AGENDA

1. Approve Board of Trustees members in the following offices:
   Linda McCoy, President
   Richard Ruggiero, Treasurer
   Margaret Kennedy, Secretary
2. Approve Minutes from January 2019 meeting
3. Approve Personnel Agenda
4. Approve Claims List for 2018 dated February 20, 2019 in the amount of $4,263.08 and for 2019 dated February 20, 2019 in the amount of $82,248.52; and the Encumbrance List for 2018 dated February 1, 2019 in the amount of $28,627.54 and for 2019 dated February 1, 2019 in the amount of $8,492.39
5. Approve 2019-2020 Board meeting schedule
6. Approve annual maintenance contracts from Garden State Mechanical in the amount of $8,600 for the Main Library and $2,550 for the Allwood Branch
7. Approve PSE&G Direct Install revised proposal for boiler and lighting upgrades for the Allwood Branch

COMMISSIONER'S COMMENTS

An Executive Session may be held in conjunction with this meeting.