APPROVED MINUTES
CLIFTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
JUNE 20, 2018

The meeting was called to order at 7:00 P.M. by President Linda McCoy with a flag salute and a moment of meditation. Library Counsel read an announcement which stated that pursuant to the Open Public Meetings Act, notice of the meeting had been given in the annual meeting notice which was provided to the Record, the Herald News, the Clifton Journal, had been posted at the Main Library, Clifton City Hall and filed with the Clifton City Clerk.

Present: Margaret Kennedy, Barbara Polk, Richard Ruggiero, Tracy Sterni, Patricia Vasilik, David White, Mayor James Anzaldi, President Linda McCoy, Library Director Justine Tomczak and Library Counsel Michael A. Cerone, Jr. Marianna Gozdz arrived at 7:05pm during the Director's Report.

Absent: Superintendent Richard Tardalo.

MINUTES

On motion made by Mr. White and seconded by Ms. Polk the Board, with all present being in favor, voted to approve the minutes of May 16, 2018 meeting of the Board of Trustees.

DIRECTOR'S REPORT

After researching the issues regarding access, security, loss of library space, the ethics and legalities of using a public institution to house private collections, etc., the Director notified the New Jersey Wind Symphony, that the Library cannot agree to house the Symphony's music.

At the June 13 LibraryLink membership meeting the budget for the year beginning July 1 was approved. At the meeting, members were advised that LibraryLink would have to dissolve unless a major increase in funding were to occur. Included in the approved budget is a reduction in services such as continuing education and cost-sharing of delivery, among other things. The approved budget also includes a cap on the increase on delivery cost-sharing to $500

The company hired to conduct the infrared imaging on the Main roof returned twice; once was to finish up the imaging, and another time was with a roofer to do the core cuts. A report is being prepared. The next step will be to hire a professional such as an architect to review the report, make a recommendation on repair/replace, and prepare the specs.

On June 7, at the Main Library a touring-type bus knocked a bollard off its post early in the morning. The bus company was notified, and the owner agreed to pay the cost of the repair. Also, on June 7 at the Allwood branch, early morning staff opened the building and found a strong smell of gas. PSE&G came. The previous day, they had been there to change the gas

meter and did not tighten a valve enough. The situation was rectified but the opening of the building was delayed until noon to air it out.

Mr. Alectoridis has been trying to schedule a meeting with a third mason regarding the walkway repairs. He is also working on obtaining estimates for repairing/replacing walkway lights

Power washing of graffiti on the back of the garage and two pole lights will be done on June 23.

A majority of library employees attended a mandatory Anti-Harassment/Anti-Discrimination Training at City Hall on May 30. A makeup session will be held shortly for those who could not attend that one.

The auditor was at the Library for several days during the first week in June for the annual audit. Staff has been answering follow-up questions and/or providing further requested documentation.

COMMITTEE REPORTS

BUILDING AND PROPERTY COMMITTEE

The Library still has 2016 bond money for community room, exterior lighting and shed. The Director will review capital needs to determine projects that qualify for use of the money.

PERSONNEL COMMITTEE

On motion made by Ms. Ruggiero and seconded by Ms. Gozdz, the Board, with all present being in favor, voted to accept the resignation of Kristina Azevedo, Monitor, effective May 17, 2018 and to hire Mohammed Mutaher as Monitor for no more than 260 hours per year, as needed, $13.00 per hour, start date dependent on background check

FINANCE COMMITTEE

On motion made by Mr. Ruggiero and seconded by Mayor Anzaldi, the Board, with all present being in favor, voted to approve the Encumbrance List dated June 1, 2018 (2018 Budget) in the amount of $60,176.25, and the Claims List dated June 20, 2018 (2018 Budget) in the amount of $34,877.11.

UNFINISHED BUSINESS

The Director suggested hiring an architect to draw up specs for a new roof at Main. The consensus of the board is to have the Director get quotes from three architects.

NEW BUSINESS

The Board watched library trustee training video.

There being no further business before the Board, on motion made by Ms. Polk and seconded by Mr. White, the Board, with all present being in favor, voted to adjourn at 7:44 P.M.

Respectfully submitted
Michael A. Cerone, Jr
MICHAEL A. CERONE, JR.
Library Counsel