APPROVED MINUTES
CLIFTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
APRIL 18, 2018

The meeting was called to order at 6:00 P.M. by President Linda McCoy with a flag salute and a moment of meditation. Library Counsel read an announcement which stated that pursuant to the Open Public Meetings Act, notice of the meeting had been given in the annual meeting notice which was provided to the Record, the Herald News, the Clifton Journal, had been posted at the Main Library, Clifton City Hall and filed with the Clifton City Clerk.

Present: Margaret Kennedy, Barbara Polk, Richard Ruggiero Tracy Sterni, David White, Mayor James Anzaldi, President Linda McCoy, Library Director Justine Tomczak and Library Counsel Michael A. Cerone, Jr.

Absent: Superintendent Richard Tardalo.

MINUTES

On motion made by Mr. Ruggiero and seconded by Ms. Polk the Board, with all present being in favor, voted to approve the minutes of February 21, 2018 meeting of the Board of Trustees and the minutes of the February 21, 2018 Executive Session of the Board of Trustees.

DIRECTOR'S REPORT

The Director expressed the Library's sorrow at the passing of Trustee Joyce Sunshine. The Library had flown the American Flag at half staff and had put out memorial bunting in her memory.

The Director reported that the Library received the following donations:

Unrestricted:

$25.28	Canister

The following donations were made in memory of Trustee Joyce Sunshine:

$100.00	Michael Cerone
$36.00	Candice Brown
$25.00	Tom a Hawk / Tom Hawrylko
$20.00	Eugene, Joan & Kelly Murphy
$25.00	Christine Liszner

Restricted:

$600 for Juvenile department – Little Bits (makers kits) from the FRIENDS of the Clifton Public Library

$1,000 - books from Adele Piela, in honor of Joan and Ronald Chiarello

PERSONNEL COMMITTEE

On motion made by Ms. Sterni and seconded by Ms. Polk, the Board, with all present being in favor, voted to go to hire Suzanne Peterson as part-time librarian 24 hours/two week rotation (9 hrs week 1, 15 hrs week 2), $23.68 per hour Start date dependent on background check; to change new employee Sokol Gjermeni from Custodian to part-time Building Maintenance Worker.
20 hours per week, $15.40 per hour Start date April 24, 2018.

FINANCE COMMITTEE

On motion made by Mr. Ruggiero and seconded by Mr. White, the Board, with all present being in favor, voted to approve the Encumbrance List dated April 1, 2018 (2018 Budget) in the amount of $ 96,315.09, the Encumbrance List dated April 1, 2018 (2017 Budget) in the amount of $ 10,371.13, the Claims List dated April 18, 2018 (2018 Budget) in the amount of $78,603.46 and the Claims List dated April 18, 2018 (2017 Budget) in the amount of $31.44.

NEW BUSINESS

Director reported that the Allwood Branch Panasonic staff copier has had several repairs, Panasonic no longer making copiers and parts are hard to come by. The Director presented some options. The Trustees wanted to know if there is an American made copier that would be an option. The Director will research and report back.

On motion made by Mr. Ruggiero and seconded by Mayor Anzaldi, the Board, with all present being in favor, authorized the Director to engage Sal Terranova to repair broken bollard at a cost of $800.00.

The Director noted that stone pavers are in need or repair or replacement. The Library has received a quote form Sal Terranova and is seeking a second quote.

The Director reported that elevator lightbulbs are in the process of being replaced.

There being no further business before the Board, on motion made by Mayor Anzaldi and seconded by Mr. White, the Board, with all present being in favor, voted to adjourn at 6:28 P.M.

Respectfully submitted

Michael A. Cerone, Jr.
Library Counsel